

**Albert Gallatin Area School Board – Regular Meeting Minutes**

**D. Ferd Swaney Cafeteria**

**Monday, December 4, 2023**

**MEMBERS PRESENT:** President Ryan Porupski, Vice President Jeff Myers, Secretary Betty Moser, Carl Planiczka, Dan Janesko, Paul Dunham, David Howard, Eric Miller

**MEMBERS ABSENT:** Doug Sholtis

**ALSO PRESENT:** Superintendent Christopher Pegg, Business Manager Vince Belczyk, Solicitor Lee Price

President Porupski called the meeting to order at 6:59 pm.

**PUBLIC FORUM**

None

**EXECUTIVE SESSION**

An Executive Session was held on Monday, December 4, 2023 from 6:26 pm – 6:57 pm for personnel, school safety and security.

**AGENDA**

A motion was made by Myers second by Dunham to adopt the agenda as presented with removal of Item C under IV Financial – approve purchase of district radios from Rudik Communications, LLC in the amount of \$66,636.63. All members present voting in favor of motion.

**APPROVE MINUTES**

A motion was made by Planiczka second by Dunham to approve minutes of the regular meeting held on November 15, 2023. All members present voting in favor of motion.

**FINANCIAL:**

A motion was made by Janesko second by Dunham to blanket all Financial items A-G (removal of Item C noted). All members present voting in favor of motions.

All motions under Financial read by President Porupski for blanket approval.

A motion was made by Planiczka second by Dunham to approved all Financial items A-G (removal of Item C noted). All members present voting in favor of motions.

**TREASURER’S REPORT**

A. Accept the treasurer’s report including tax collections for November 2023 and preliminary financial statements as presented. All members present voting in favor of motion.

**BILLS AND PAYROLL**

B. Grant permission to pay the following bills and payroll for December 2023.  
1. Bills, utilities, insurance and contractual obligations paid at the end of the previous month in the amount of \$3,030,459.10  
All members present voting in favor of motion.

**DISTRICT SAFETY UPGRADES**

D. Approve purchase of district safety upgrades from Witmer, Public Safety Group, Inc. at a cost not to exceed \$5,246.61.

All members present voting in favor of motion.

**CAFETERIA TABLES**

E. Approve purchase of 6 mobile cafeteria tables from Uline in the amount of \$11,250.00.

All members present voting in favor of motion.

**CAPITAL PROJECTS**

F. Grant permission to pay H.F. Lenz Company, \$375.00 for secure vestibules project through Capital Projects.

All members present voting in favor of motion.

**WALKTHROUGH METAL DETECTOR**

G. Approve purchase of walkthrough metal detector from Markl Supply Company at a cost not to exceed \$5,000.00.

All members present voting in favor of motion.

**SCORER'S TABLE**

H. Approve purchase of new scorer's table and chairs for high school gym from GV Pro in the amount of \$10,460.00.

All members present voting in favor of motion.

**SOLICITOR'S REPORT**

No report. Mr. Price thanked the district for reappointment of firm and wishes all a Merry Christmas.

**LEAVE OF ABSENCE**

A motion was made by Howard second by Planiczka to grant Stephanie Jenkins, Cafeteria employee a nonpaid leave of absence from December 29, 2023 through February 12, 2024.

All members present voting in favor of motion.

**AWARD POSITIONS**

A motion was made by Planiczka second by Dunham to award the following positions according to contract

1. Mia Shaffer – 12 month Business Office/Bookkeeper Secretary position
2. Courtney Zidek – Special Education Instructor at Smithfield Elementary effective 2024/25 school year

**SUBSTITUTE LIST**

A motion was made by Planiczka second by Myers to grant permission to add the following to the substitute list pending receipt of all proper documents.

Professional: Amber Gibbs, Vanessa Toth

All members present voting in favor of motion.

**FACILITY USE**

A motion was made by Howard second by Planiczka to grant permission to grant permission to AG South Band to use AG South gym and cafeteria on January 19, 2024 from 3:00 pm – 8:30 pm for school dance; Mary Kendall

All members present voting in favor of motion.

A motion was made by Planiczka second by Janesko to grant permission to AG North Band to use AG North gym and cafeteria on February 9, 2024 from 3:00 pm – 9:00 pm for school dance; Mary Kendall

All members present voting in favor of motion.

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A motion was made by Moser second by Dunham to grant permission for Chris Bolin to attend the Pennsylvania Educational Technology Expo & Conference (PETE&C) from February 4, 2024 through February 7, 2024 in Hershey, PA at a cost not to exceed \$2,000.00.

All members present voting in favor of motion.

A motion was made by Dunham second by Planiczka to approve the revised Emergency Operations Plan for the emergencies and disasters Resolution #1207-2023.

All members present voting in favor of motion.

**ADJOURNMENT**

The January Work Session will be held on Tuesday, January 16, 2024 at 6:00 pm in the D. Ferd Swaney cafeteria. The regular meeting will be held Wednesday, January 17, 2024 at 6:00 pm in the D. Ferd Swaney cafeteria.

A motion was made by Moser second by Myers to adjourn the meeting at 7:07 pm.

All members present voting in favor of motion.